

global academy

Job Title: **Media Technician**
Pay Scale: **Support scale 16d – 20d, term time only Actual: £18,300 - £20,477**
Report to: **Specialist Services Team Leader**
Hours: **37 Hours per week 8.00am – 4.00pm, 3.30pm finish on Friday**

What's it all about?

This is a “go-to” role in the Global Academy for all staff and students who need help and support with anything technological or media-focused.

What will you be doing?

- You'll be the one making sure that when our staff or students contact Technology Support with a problem or ask for some new kit, that these requests are correctly logged, prioritised and fulfilled.
- You'll be based in the LRC and manage all equipment from there.
- You'll help maintain all the IT systems so that everything is running smoothly in conjunction with our contracted technology suppliers.
- Using your knowledge of the technical kit we have and the systems we use, you'll give advice and help staff and students when they have any issues to try and resolve them as soon as possible.
- You'll be responsible for maintaining equipment and ensuring that it is returned and ready for the next booking.
- When we have a plan to roll out any new technologies including our radio studios, you'll be part of the team that organises this and makes sure everything works as it should.
- You'll work with the Broadcast Engineering teams to make sure that the broadcast technology systems are looked after properly so that they are “always on”

What we expect from you:

- You'll have brilliant organisational skills so you can juggle lots of different priorities
- You'll possess the ability to stay calm and keep other people calm when the pressure is on
- You'll have amazing problem solving-skills and the desire to use technology to challenge the status quo of how we do things
- You'll be great at being able to make technical stuff simple and easy for people to understand.
- You'll be a great team-player and enjoy supporting others
- You'll have an excellent knowledge of IT and broadcast technology stuff.
- You'll have experience of working in a similar role.

The Academy is committed to safeguarding and promoting the welfare of the children and young people in the Academy and expects all staff to share this commitment. The position is subject to an enhanced DBS disclosure. All staff at the Global Academy are expected to abide by the staff code.