

SIXTH FORM BURSARY APPLICATION

FAO: Becky Barrowman – Finance

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Deadlines

Students currently attending Global
Academy

Thursday 15th July 2021

New students joining Global Academy

Friday 17th September 2021

**global
academy**

The Global Academy Sixth Form Bursary Application Form

Please ensure that you have read the Academy's 16-19 Bursary Scheme policy before completing this form. This is the only form you are required to complete for bursary applications.

Important

- Your application will not be considered if you do not answer all the appropriate sections and attach relevant documents
- Please answer all the questions clearly and by ticking the appropriate boxes
- Return your completed application form along with the required documentary evidence to the Finance Assistant

Please indicate which type of bursary you are applying for:

Vulnerable Bursary

Discretionary – Free School Meals and/or Travel

Discretionary – Additional Support

Section 1: Personal Details		For Office Use Only – Application No.
Surname:	Forename:	
Date of Birth:	Age at 31/08/2021:	
Address:	Student Email Address:	
	Parent Email Address:	
Previous school (if applicable):		
Preferred Contact Number:		
Local Authority:		
How long have you been resident in the UK?		

Section 2: Background		
Are you a person in care?	Yes*	No
Are you a Young Parent?	Yes*	No
Are you a young person in receipt of Income Support?	Yes*	No
Are you a disabled young person in receipt of Employment and Support Allowance who is also in receipt of Disability Living Allowance?	Yes*	No
Do you have caring responsibility update	Yes*	No
*If you have answered YES to any of the above questions, please attach recent documentary evidence of this with your application form		

Section 3: Household Income		
What is your total annual household income? (e.g. Earned income, maintenance payments etc.)	Amount:	
Is anyone in your household currently claiming Tax Credits, Income Support, Jobseekers Allowance, Disability Benefits or Universal Credit?	Yes	No
<ul style="list-style-type: none"> Please supply evidence of your household income by way of a recent P60, Receipt of Benefit Notification, Self Employed Income or Tax Credit Award Notice x 3 (so we can estimate annual income) 		
Are you eligible to receive free school meals or have received in past 6 years?	Yes*	No

Section 4: Travel Details		
Mode of Transport:	Travel Costs: Please state if this is per week, per month or per year.	
Journey Start Point:	Journey End Point:	
If you live within a London Borough, have you applied for the 16+ Oyster Zip Card?		
Yes	No	Not Applicable

Section 5: Discretionary Individual Payment		
<p>If there is an individual payment that you wish to be considered, please detail it below. This could include information to do with particular set of circumstances which is currently causing financial hardship at home.</p> <p>Please attach a supporting statement.</p>		
Details of what the individual payment will be used for:	Actual (Cost £pa)	Estimated (Cost £pa)

Section 6: Educational Needs

Please tick the education needs that are applicable to you, together with the annual cost. Please whether this cost is actual or estimated. Please attach any supporting receipts and return them with this form.

Need	Tick (If applicable)	Actual (Cost £pa)	Estimated (Cost £pa)
Educational Trips and Industry Projects			
Travel to events/ university open days, etc.			
Subscriptions for course related publications			
Other costs involved in the contribution of your education, please give details: Please attach a support document.			

Section 7: Other relevant information

If there is any other information which you would like us to consider when assessing your claim, please detail it below. This could include information to do with a particular set of circumstances which is currently causing financial hardship at home.

Please attach a supporting statement.

Section 8: Student bank account details (Payments will only be made to student's account)

Please provide evidence to show this is your account. E.g. Bank Card, Statement etc.

Account Holder's Name	
Bank Name	
Sort Code	
Account Number	
Tick box to confirm account is student's	Office use only.

Section 9: Declaration

I confirm that all information provided on this form is accurate and true. I will notify the academy immediately of any change in my or my household's circumstances. I understand that the Bursary and Discretionary Bursary is payable provided that certain conditions regarding my attendance, behaviour and effort at school are met. I understand that, if I knowingly gave information which is discovered to be false, or failed to notify the school of a change in my or my household's circumstances, the academy will seek to recover from me any monies to which I am not entitled.

Student signature:	Date:
Parent signature:	Date:

Section 10: Data Protection and Confidentiality

All information and supporting documentation supplied by you with this application will be used for the sole purpose of assessing your application for financial help. Your application and some related information, including the outcome of your application, will be held and maintained in accordance with Data Protection Legislation. The data will not be passed to any other third party without your consent, except when the academy is required to do so by law. Applications are only seen by the Bursary Panel and School Finance colleagues.

If you have any questions, please email finance@globalacademy.com.

Form checks

Form checked for	Who	Name	Initials	Date
Completeness	Finance Team			
Finance	Finance Team			
Approval	Head of Committee			