

## Your KS4 Global Academy Contract ....

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Congratulations on kick-starting your journey into the exciting and fast paced Creative Media Industry. Your Future Starts Here! To help you prepare and get ready for the world of Media we have created our very own Globaler contract document for our Academy. In the Media industry before starting a job, becoming a presenter or setting up your own business you will sign a contract. It's a simple document to ensure everyone is on the same page, as part of the enrolment process.

This agreement is between the school, the student and their parents. In line with the Global Academy Attendance, E-safety and Professional Behaviour policies, it sets out the expectations of each party to secure the best possible progress, employability outcomes and wellbeing for the student during your time here at the Global Academy. If we all follow these principles, and talk to each other whenever problems arise, then everyone should benefit from and enjoy their time in the Global Academy.

#OnlyAtGlobal #YourFutureStartsHere #KickStartYourCareer

### Lights .... Global Academy will:

- have high expectations of students in terms of learning, commitment to the creative industry, behaviour and appearance
- provide a pastoral system to support, monitor and care for each student
- monitor students according to our Safeguarding, E-safety and Professional Behaviour policy and endeavour to keep everyone safe
- contact parents if there is a problem with attendance, punctuality or equipment
- inform parent and student about matters that affect academic and pastoral progress
- respond promptly to parental and student concerns
- provide a broad, balanced traditional and industry focused curriculum
- create opportunities for students to develop their professional industry practice such as Youth's Choice, work experience, g: Talks and more!
- set and monitor classwork and assessment as appropriate to each subject
- provide regular academic and pastoral progress reports for parents
- arrange Parents' Evenings during which progress will be discussed
- keep parents informed about school activities through a variety of methods including Arbor, social media, e-mail and text, the school website, Information Events and the school calendar

### Camera... The Parent/Guardian will:

- ensure that their child attends Global Academy regularly as required by law
- ensure that their child arrives at school **on time**, is correctly equipped for learning, is wearing full correct uniform according to the policy provided
- **notify the school of any absence by calling the absence hotline (020 3019 9000) before 8.00am every morning that their child is absent from school**
- comply with the Attendance policy on Leave of Absence unless there are exceptional circumstances which have been discussed with the school in advance
- ensure that **no** holidays are arranged to occur during term time
- support the school in ensuring their child understands and follows the Professional Behaviour Policy
- ensure that the school is made aware of any significant concerns or problems which might affect their child's learning, behaviour or well-being
- talk to the school if they have any concerns regarding the safeguarding or safety of any student
- support the school's policies and procedures in relation to attendance, punctuality, E-safety, discipline and behaviour
- support their child in completing classwork, assessment and enrichment activities to the best of their ability, assisting them in planning their weekly schedule and restricting excessive out of school commitments

- keep up to date with what your child has to do in terms of work and assessment
- attend Parents' Evenings and Information Events relevant to their child
- encourage their child to take part in extra-curricular activities and actively support their participation
- monitor use of social media and enforce good E-safety practice
- ensure that their child does not bring Global Academy or Global Media Ltd. into disrepute, including online and at events

**Action .... The Student will:**

- be passionate about developing themselves for a career in the Creative Media Industry
- **attend all lessons on time and achieve a minimum overall good attendance, as required by law**
- sign in on arrival and sign out when leaving the premises before the end of school
- check their school email and Canvas daily
- complete work set by all teachers by the deadlines set
- arrive on time and bring all equipment needed for the day
- wear the correct full school uniform according to the guidance provided, including wearing lanyards with student ID clearly displayed
- follow the Professional Behaviour policy and instructions regarding mobile phones
- talk to a parent, teacher or the pastoral team about any significant concern or problem
- talk to the school about any concerns regarding their safety or the safety of others
- be respectful, listen to staff and follow instructions
- concentrate in lessons, complete classwork, extension and enrichment activities to the best of their ability
- meet all assessment deadlines by the specified date
- enable fellow students to learn in a calm and ordered environment
- achieve an Attitude to Learning grade of 1 or 2 for each subject
- be a responsible and committed member of the school community, getting involved in a range of industry events, school activities and always considering the needs of others
- **not bring Global Academy or Global Media Ltd. into disrepute, including online and at events**
- not act in a manner that may lead to the injury, hurt or discrimination of another student or member of staff  
This includes actions against Protected Characteristics in person or on-line

**Persistent failure to adhere to this agreement may result in the school reconsidering the student's place at The Global Academy.**

**Students who have a significant percentage of unauthorised absences on their profile and/or attain Attitude to Learning grades of 3 or 4 will NOT be eligible for external Global Media Ltd or Industry Partners events or opportunities.**

**By accepting a place at Global Academy parent, carers and students agree to the Home School Agreement and polices in full set by the Academy.**

Students name:	Date:
Student signature:	Date:
Parent/Carer name:	Date:
Parent/Carer signature:	Date:

Jonty Archibald



Principal