

Your KS5 Global Academy Contract

Congratulations on kick-starting your journey into the exciting and fast paced Creative Media Industry. Your Future Starts Here! To help you prepare and get ready for the world of Media, we have created our very own Globaler contract document for our Industry focused students. In the Media industry before starting a job, becoming a presenter or setting up your own business, you sign a contract. It's a simple document to ensure everyone is on the same page, as part of the enrolment process.

This agreement is between the school, the student and their parents. In line with the Global Academy Attendance, expected Industry Behaviours, E-Safety and Professional Behaviour policies, it sets out the expectations of each party to secure the best possible progress, employability outcomes and wellbeing for the student during your time here at the Global Academy. If we all follow these principles, and talk to each other whenever problems arise, then everyone should benefit from and enjoy their time in the Global Academy Sixth Form.

#OnlyAtGlobal #YourFutureStartsHere #KickStartYourCareer

Lights Global Academy will:

- have high expectations of students in terms of learning, commitment to the creative industry, behaviour and appearance
- provide a pastoral system to support, monitor and care for each student
- monitor students according to our safeguarding policy and endeavour to keep everyone safe
- contact parents if there is a problem with attendance, punctuality or equipment
- inform parent and student about matters that affect academic and pastoral progress
- respond promptly to parental and student concerns
- provide a broad and balanced traditional and industry focused curriculum
- create opportunities for students to develop their professional industry practice such as Youth's Choice, work experience and more!
- set and monitor classwork and assessment as appropriate to each subject
- provide regular academic and pastoral progress reports for parents
- arrange Parents' Evenings during which progress will be discussed
- keep parents informed about school activities through a variety of methods including social media, e-mail and text, the school website, information events and the school calendar

Camera... The Parent/Guardian will:

- ensure that their child attends Global Academy regularly as required by law
- ensure that their child arrives to lessons **on time**, is correctly equipped for learning, is wearing professional dress according to the uniform policy provided
- **notify the school of any absence by calling the absence hotline (020 3019 9000) before 8.00am every morning that their child is absent from school**
- comply with the Attendance policy on Leave of Absence unless there are exceptional circumstances which have been discussed with the school in advance
- ensure that **no** holidays are arranged to occur during term time
- support the school in ensuring their child understands and follows the Professional Behaviour Policy
- ensure that the school is made aware of any significant concerns or problems which might affect their child's learning, behaviour or well-being
- talk to the school if they have any concerns regarding the safeguarding or safety of any student
- support the school's policies and procedures in relation to attendance, punctuality, E-safety, discipline and behaviour
- support their child in completing classwork, assessment and enrichment activities to the best of their ability, assisting them in planning their weekly schedule and restricting excessive out of school commitments
- keep up to date with what your child has to do in terms of coursework and assessment
- attend Parents' Evenings and Information Events relevant to their child

- encourage their child to take part in extra-curricular activities and actively support their participation
- monitor use of social media and enforce good E-safety practice
- ensure that their child does not bring Global Academy or Global Media Ltd. into disrepute, including online and at events

Action The Student will:

- be passionate about developing themselves for a career in the Creative Media Industry
- check their school email and Canvas daily
- **attend all lessons on time and achieve good attendance as required**
- sign in on arrival and sign out when leaving the premises before the end of school
- complete work set by all Pathway Teachers by the deadlines set
- physically register for all timetabled lessons and events with their teacher
- meet a minimum of once per term with their Media Mentor
- bring all equipment needed for the day and return hired equipment to avoid a penalty
- wear the correct dress code according to the uniform policy provided, including wearing lanyards with student ID clearly displayed
- follow the Attendance, Professional Behaviour and E-Safety policies
- talk to a parent, teacher or the Pastoral team about any significant concern or problem
- talk to the school about any concerns regarding their safety or the safety of others
- be respectful, listen to staff and follow instructions
- concentrate in lessons and complete classwork, extension and enrichment activities to the best of their ability
- meet all assessment deadlines by the specified date
- enable fellow students to learn in a calm and ordered environment
- achieve an Attitude to Learning grades of 1 or 2 each term
- be a responsible and committed member of the school community, getting involved in a range of industry and school activities and always considering the needs of others
- **not bring Global Academy or Global Media Ltd. into disrepute, including online and at events**
- not act in a manner that may lead to the injury, hurt or discrimination of another student or member of staff
This includes actions against Protected Characteristics in person or on-line

Persistent failure to adhere to this agreement may result in the school reconsidering the student’s place at The Global Academy.

Students who have a significant percentage of unauthorised absences on their profile and/or attain Attitude to Learning grades of 3 or 4 will NOT be eligible to attend external Global Media Ltd or Industry Partners events.

By accepting a place at Global Academy parent, carers and students agree to the Home School Agreement and policies in full set by the Academy.

Student name:	Date:
Student signature:	Date:
Parent/Carer name:	Date:
Parent/Carer signature:	Date:

Jonty Archibald



Principal